



*Matthew H. Mead*  
Governor

## *Peace Officers Standards & Training Commission*

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*Betty B. Haukap*  
Director

*Gregory A. Phillips*  
Attorney General

**POST COMMISSION MEETING  
THURSDAY, MAY 12, 2011; 9:00 A.M.  
PUBLIC SERVICE COMMISSION MEETING ROOM  
2515 WARREN, SUITE 300  
CHEYENNE, WY**

A P.O. S.T. Commission meeting was held in Cheyenne, Wyoming on Thursday, May 12, 2011. Chairman Colson called the meeting to order at 9:00 A.M. and welcomed all the Commission members and guests.

### **MEMBERS PRESENT**

Gregory Phillips, Attorney General  
Bob Lampert, Director DOC

### **MEMBERS PRESENT BY TELEPHONE**

Rich Adraiens, Chief Sheridan PD  
Cary Berry-Smith, member at large  
Troy Lane, Chief UWPD  
Jerry Colson, Sheriff Carbon County SO

### **STAFF PRESENT**

Betty Haukap, POST Director  
Ken Nelson, Assistant Attorney General  
Eric Easton, Assistant Attorney General  
Trish Carson, POST Staff

### **MEMBERS ABSENT**

Mike Thompson, Lt. Casper PD

### **INTRODUCTIONS**

Chairman Colson called the meeting to order and turned the meeting over to Deborah Baumer, Hearing Examiner from the Office of Administrative Hearings to conduct the scheduled contested case hearings. Ms. Baumer asked that everyone introduce themselves.

### **CONTESTED CASE HEARINGS**

Contested case hearings in the matter of John P. Nolan, Docket #10-002, and Christopher R. Konija, Docket #10-026 were scheduled and Deb Baumer with the Office of Administrative Hearings presided.

Contested case hearing in the matter of John Nolan, OAH docket#10-102-015, POST docket #10-002. Attorney Michael Bennett moved to continue this hearing to the next session as his client John Nolan could not be present in person due to the weather and road condition. It was also noted that Mr. Easton's exhibits would be admissible for the next hearing. Mr. Nelson stated that it would be appropriate to continue the hearing in the matter of John Nolan until July 19, 2011. There were no oppositions and the hearing was then rescheduled for July 19, 2011.

Contested case hearing in the matter of Christopher R. Konija, Docket #10-026. Mr. Konija did

not appear and a Motion for Default was filed. The Commission considered the Motion and directed Mr. Nelson to prepare a proposed Order Revoking Certification by Default in the matter.

Upon completion of the hearings, Chairman Colson called the meeting back to order.

### **APPROVAL OF MINUTES**

Commissioner Lampert made a motion to approve the minutes for the April 14, 2011, POST Commission meeting. Commissioner Lane seconded the motion. All were in favor and the motion carried.

### **NEW BUSINESS**

In the matter of Kenneth R. Lynch, Docket #10-022. Commissioner Lampert recused himself from this matter. Commissioner Adriaens made a motion to accept the Settlement, Stipulation and Order in the matter of Kenneth R. Lynch, Docket #10-022. Commissioner Berry-Smith seconded the motion. All were in favor and the motion carried.

In the matter of Roger Willhite, Docket #11-005. Commissioner Lampert made a motion to accept the Settlement, Stipulation and Order in the matter of Roger N. Willhite, Docket #11-005. Commissioner Lane seconded the motion. All were in favor and the motion carried.

### **OTHER**

Commissioner Berry-Smith inquired about the SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis and what information Director Haukap was able to find.

Director Haukap stated that she has been in contact with POST directors through the International Association of Law Enforcement Training Directors. She was referred to a chief in North or South Dakota who teaches SWOT classes and who has done her own administrative SWOT analysis for her department but has never been hired to do an analysis for an outside agency or company.

Commissioner Berry-Smith stated that a SWOT analysis is a valuable tool used for long range planning which takes a proactive stance on the future needs of an office and would justify and support Director Haukap's request and need for updated software and additional staff at P.O.S.T.

Commissioner Adriaens stated that with the increased number of licenses monitored at P.O.S.T., a SWOT analysis would be a valuable tool to maximize staff and justify needs to the legislature. He will contact the IACP and approach the WASCOP for direction, resource, ideas, and cost.

Commissioner Berry-Smith stated she has a list of consultants and would be able to report back to Director Haukap with some information about costs associated with a SWOT analysis.

The next scheduled meeting will be July 19, 2011, 9:00 a.m., in Cheyenne.

The meeting was adjourned at 9:48 a.m..

Respectfully submitted,

Trish Carson  
Executive Assistant