

**POST COMMISSION MEETING  
THURSDAY, APRIL 12, 2007: 3:00 PM  
WLEA, DOUGLAS, WY**

A. P.O.S.T. Commission meeting was held in Douglas, WY, on Thursday, April 12, 2007 at 3:00 pm. Mike Dayton, acting Chairman, called the meeting to order.

**MEMBERS PRESENT**

Mike Dayton, Acting Chairman  
John Love, Captain, Green River Police Dept.  
Lori Emmert, Chief, Douglas Police Dept.  
Jerry Colson, Carbon County Sheriff  
Sam Powell, Colonel, WY Highway Patrol

**MEMBERS ABSENT**

Pat Crank, Attorney General

**STAFF MEMBERS PRESENT**

Betty Haukap, P.O.S.T. Director  
Mary Kay Gonzales, P.O.S.T. Licensing Administrator  
Ken Nelson, Attorney, Attorney General's Office

**GUESTS**

Eric Easton, Attorney General's Office  
Bill Westerfield, State Parks/Laramie County Sheriff's Dept.  
Bob Lampert, Department of Corrections  
Pete Norris, Department of Corrections  
Jared Keslar, Cheyenne Police Dept.  
Bill Stanford, Cheyenne Police Dept.  
Karen Tate, Casper Police Dept.  
Lori Jackson, Casper Police Dept.  
Paula Gadd, Casper Police Dept.  
D.F. Passanesi, State Parks  
Steve Keigley, Platte County Sheriff's Dept.  
Dave Harris, WLEA  
Jim Ladd, WLEA  
Byron Oedekoven, Sheriffs and Chiefs Association

**INTRODUCTIONS**

Acting Chairman Dayton asked everyone to introduce themselves.

**APPROVAL OF MINUTES**

Commissioner Love made a motion to approve the September 13, 2006, P.O.S.T. Commission meeting minutes. Commissioner Emmert seconded the motion. All were in favor and the motion carried.

## **OLD BUSINESS**

### **First Ladies initiative on underage drinking**

Byron Oedekoven rose in support and asked the commission to continue this item as old business for the next meeting as Byron Rookstool was unable to attend.

Acting Chairman Dayton asked members if there were any objections. All were in favor to move First Ladies initiative on underage drinking as old business for next meeting.

### **Acceptance of Chuck Davis' certification withdrawal**

Before voting on the acceptance of Mr. Davis withdrawing his re-certification request, Commissioners Love and Dayton recused themselves from voting.

Commissioner Emmert made a motion to accept Mr. Davis' withdrawal for request to be re-certified. Commissioner Powell seconded the motion. All were in favor and the motion carried.

## **NEW BUSINESS**

### **2007 Fall Cheyenne PD Peace Officer Basic course**

Bill Stanford requested permission to continue the Cheyenne PD's Peace Officer Basic course this fall and they will continue to follow curriculum hours set forth.

Commissioner Powell made a motion to approve the request to continue the Cheyenne PD's Peace Officer Basic course at Cheyenne PD. Commissioner Colson seconded the motion. All were in favor and the motion carried.

### **2007 Reserve Peace Officer Basic Course**

Bill Westerfield requested the Commission to approve and certify the Reserve Peace Officer Basic through the Laramie County Sheriff's Office which is scheduled to begin in August 2007.

Commissioner Love made a motion to approve the request to certify the Laramie County SO Reserve Peace Officer Basic Course. Commissioner Emmert seconded the motion. All were in favor and the motion carried.

### **2007 WLEA Basic Course curriculums**

Jim Ladd presented proposed modifications to the course curriculums effective in the B and C basics for 2007, as well as for the 2008 basic curriculums.

POB 2007 B & C class modifications – add 2 additional hours for the building search practical and 2 additional hours for the traffic stop practical. That would be a total of 4 additional hours for the POB course bringing the total hours to 520.

POB 2007 Mini-Basic modifications – add 2 additional hours for vehicle stop practical.

DOB 2007 modification – add 4 additional hours for use of force practical, bringing the total hours to 290.

Communications 2007 basic modification – add a 1 hour computer familiarization class, bringing the total hours to 66.

### **2008 WLEA Basic course curriculum**

The 2008 basic courses will be a reflection of the 2007 modifications for the Peace Officer Basic, Peace Officer Mini Basic, the Detention Officer Basic, Detention Officer Mini Basic, and the Communications Basic. No changes or modifications to the Coroner Basic.

Commissioner Colson made a motion to accept the modifications to the 2007 B & C classes for the Peace Officer Basic, the modifications for the 2007 Detention Officer Basic, and the modifications for the 2007 Communications Basic with these modifications to apply to the 2008 WLEA Basic Course curriculums. Commissioner Love seconded the motion. All were in favor and the motion carried.

### **2008 DOC Correctional Officer Basic course curriculum**

Pete Norris presented the proposed changes to the Correctional Officer Basic course curriculum to be effective for the remainder of 2007 and for 2008. These proposed changes would not affect the total hours of 280.

Commission members voiced their concerns that DOC Correctional Officer Basic is not meeting the rules of comparability to Detention Officer Basic at WLEA. The Commissioners requested that POST

do a comparative study of the WLEA Detention Officer Basic course curriculum and DOC Correctional Officer Basic course curriculum for the next Commission meeting.

Commissioner Colson moved to accept the proposed DOC Correctional Officer Basic training academy for 2007 to be approved as submitted. Commissioner Love seconded the motion. All were in favor and the motion carried.

#### 2007 & 2008 Casper PD Communications Basic course curriculum

Lori Jackson requested approval for a 280 hour in-house communications basic course. Casper has always held their own communications training, but not had it POST certified.

Commissioner Powell made a motion to approve the proposed in-house public safety communication basic at Casper PD satisfying the basic communications requirement. Casper PD communications is to provide a side-by-side comparison of their course with WLEA Communications Basic and forward to POST for approval and certification. Commissioner Colson seconded the motion. All were in favor and the motion carried.

#### HB 215 Hiring standards for dispatchers

Byron Oedekoven spoke on HB 215 which establishes hiring standards and de-certification standards for communications personnel. Ken Nelson explained the rule making process and the time limits involved. The first step is for the POST Commission to establish the hiring standards and begin the rule making process.

Commissioner Powell moved that we direct the staff of POST to go through the current Chapter 2, Minimum Standards for Employment as peace Officer and Detention Officers, and add the verbiage required by the original HB 215, Section 1 of that where applicable. Commissioner Emmert seconded the motion. All were in favor and the motion carried.

Director Haukap did advise that part of HB 215 also includes the decertification process. Chapter 9 is pretty generic as this is the process that has to happen before a possible decertification. Director Haukap asked the Commission if it was their wishes to modify the de-certification chapter and add the word dispatcher as applicable.

Commissioner Powell amended his motion to include applicable rules for decertification. Commissioner Emmert seconded the amended motion. All were in favor and the motion carried.

### **DIRECTOR'S REPORT**

Director Haukap introduced Mary Kay Gonzales, who has been with the POST Commission for about a year and Eric Easton, the staff attorney at the AG's office who handles decertification procedures.

The following numbers reflect the paperwork that has been processed in our office as of March 19, 2007

#### Currently certified

1,784 Peace Officers  
812 Detention Officers  
444 Dispatchers  
129 Coroners  
351 Correctional Officers

Of those, 399 are dual certified and 132 are with more than one agency.

Other numbers to report:

	2006	2007 (to 3/19/07)
Challenge exams		
Peace Officers	42	9
Detention Officers	11	4
Dispatchers	2	1
Correctional Officers	54	9

Hours of training	277,000	28,751
In-service training courses	1,203	309
POST certified Instructors	350	58
Entry Level Tests	386	91
(Passed ELT)	252	61
(Failed ELT)	134	30
Promotional Exams	96	9
Retired Peace Officer ID Card	53	2

There is a decertification case that was opened in 2004 that is still open and we are currently working on that one. Of the cases that were opened prior to 2006, 4 were decertified in 2006. 11 cases were opened in 2006, 3 of those decertified, 5 were closed with no further action, and 3 are still open. So far in 2007, 5 decertification cases have been opened and are awaiting action.

A big thank you goes out to the Attorney General's IT staff, Art and Dan. Once I took over, I contacted Art and Dan and they linked the POST computers to each other. We are now able to maintain and look at training record, course information and instructor information on each others computers without physically going to the other person's computer.

Another thank you for all your support and your vote of confidence in making me director. Since Don Pierson's retirement on March the 3<sup>rd</sup>, I have been keeping both desks operational with the help of Mary Kay. She is now taking over some of these duties so I get a little bit of time. But, a big thank you goes to Mary Kay for being able to help out.

I have received 75 applications for the POST secretarial position, I have narrowed it down to 12 applicants. I will be narrowing those applicants down to 6 or 7 this week and try to set up interviews either the end of the next week or the very first of the week after. I am also looking at having two non-partial law enforcement people to come in and sit on the interview process. I plan on having a secretary hired in May.

#### **OTHER**

Commissioner Powell encouraged moving the POST agency forward and would like to see a Web site developed. This Web site would be beneficial to agencies in viewing their training records, certified courses, etc.

Decertification case schedule was briefly discussed. Director Haukap will have to verify schedules of Pat Crank and Commission members, along with the Office of Administrative Hearings to find the best times. Director Haukap will update the Commission as soon as dates and times have been coordinated and set.

Respectfully submitted,

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Mary Kay Gonzales  
Licensing Administrator